



Administrative

- Personnel
 - Shannon Nagle and Elizabeth Hogan celebrated 15 years of service in April 2021.
 - Posted opening and reviewed applications for the HC Program Assistant position.
 - Posted an opening for a seasonal HC Museum Assistant.
 - Prepared onboarding packets for seasonal Library Assistants.
 - Addressed various items related to employee personnel matters.
- COVID-19
 - Revised materials' quarantine guidelines.
 - Revised procedures due to COVID-19 protocol changes.
- Hours & Services
 - Expanded Library hours on May 1. (M-F 10-7, S&S 10-5)
 - Evaluating options for reopening patron seating.
 - Coordinated HC schedule and coverage following employee departure.
- Staff Security Training: Established schedule to resume monthly staff security and emergency training. May's sessions will focus on lockdown, active shooter, and fire scenarios.

Strategic

Engage (Marketing, Service, Community & Staff Engagement, and Programming)

- Summer Programming
 - May/June 2021 Programs announced. Planning for July/August to be finalized by mid-May.
 - Supporting the Environmental Commission's summer lecture series.
 - Exploring virtual offerings from Bay Atlantic Symphony.
 - Finalized Summer Reading Program website – starts May 28.
 - Coordinated Take & Make crafts for kids and adults through summer 2021.
- New Summer Features
 - Library StoryWalk®: Outdoor self-guided storybook program, to be available in the AVES field.
 - Photo Scavenger Hunt: Family-friendly community scavenger hunt for patrons.
- In Person Programming: Evaluating protocol, recommendations, and spaces to determine how and when in person events might resume onsite.
- Book Bike Outreach: Coordinating schedule for weekly book bike outings to beach entrances and community spaces.
- Prepared copy and details for upcoming marketing and supplies.
- Historic Register Program: Reviewed and processed applications for Avalon's Register of Historic Places. The committee plans to review program guidelines to ensure criteria is clear and aligns with program goals.

Enhance (Library & History Center use and facilities, Collections, and Digital Outreach)

- Library collections signage is being updated throughout the facility.
- History Center
 - New marketing effort for Google Arts & Culture site launched.
 - HC Garden has been cleared and efforts to market this space for community use are being planned.
 - Avalon Pier Exhibit is open.

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Envision (Analytics, Reporting, Long-term Planning, and Innovation)

- Staff Professional Development: April courses included:
 - Building Diverse Collections
 - Serving Deaf Patrons in the Library
 - Transforming Senior Services and Outreach
- Strategic Plan: Following the approval of the strategic plan in April, working with marketing to develop a version of the plan for distribution. This piece and the full plan to be available on the Library's website by late May.