Request for Access to Government Information	Avalon Free Public Library 235 32 nd Street Avalon, NJ 08202 609-967-7156
For Library Use Only	
Date Received Date Responded	
Requestor (please print)	Maximum Authorized Cost \$
Name:	
Address:	Delivery/Postage Fees
Telephone:	Flash Drive, etc) – Cost
-	Digital copies / email - Free
Email (if you want requested information sent digitally):	
Preferred Delivery: Pick Up US Mail (Postage) On-Site Inspection FAX Email Requestor Signature / Date Library Director (Custodian of Records) / Date	
Response The document (s) listed below and requested by you are not being provided because the document or documents are not public records as provided by law, for the following reason(s):	
You have the right to appeal the decision that the document or documents are not public records. You may take your appeal to the Government Records Council or to the New Jersey Superior Court, as provided by N.J.S.A. 47:1A-1 et seq. If your request has been denied, a statement of procedures for appeal will be attached to this notification	
I hereby acknowledge that I have received the documents requested except for any documents specifically listed above on which a determination has been made that the documents will not be provided. If any documents have not been provided, I have received	

information for any appeal of the determination.

Requestor_____