

# AVALON LIBRARY & HISTORY CENTER REPORT

## MARCH 2026



### Areas of Focus

- Building Project – Coordinating with architects, ad hoc committee, Board of Education, and staff regarding next steps for a potential facility project.
- Summer 2026 – Summer events lineup is complete; marketing and promotion are underway.
- Personnel – Onboarded new PT library assistant in circulation; preparing for seasonal hiring.
- State Report – Submitted annual report to the NJ State Library.
- Return of Surplus – Completed annual documentation for the Return of Surplus Funds application, including the Technology Plan, Strategic Plan status report, and application letter.

### Strategic Goals

#### *Strengthening Community Connection (Library & History Center use and facilities, Collections, and Digital Resources)*

- **Audit** – Annual library audit onsite portion completed.
- **Building Project** –
  - Initiated public information process related to potential Library/HC Facility project.
  - Coordinated with architects to request a proposal for architectural services to be considered should the project have BOE and Community support.
  - Met with library and history center staff to provide updates on the proposed project.
  - Reached out to school partners to arrange a presentation to the Avalon Board of Education, with plans to connect with building representatives in advance.
  - Shared project updates with the ad hoc committee.
- **Collection Management** – Completed draft of a new comprehensive collection development policy as part of requirements under NJ's Freedom to Read Act. Currently under review by the Board's attorney; will be presented to the Board for review before summer.
- **History Center Updates**
  - Transferred copy for new 2026 exhibits to 7MP for panel production – *Avalon and its Environment* and updates to *Notable Women of Avalon*.
  - 39th Street and Dune Dr. have experienced periodic closures throughout March, requiring relocation of History Center programs. Work is anticipated to be completed by early April.
- **Technology & Website** – Reviewed website options from current vendor for a potential upgrade in 2026.
- **Strategic Plan 2027-2029** – Initiated the planning process for the new strategic plan. First step is staff data gathering in spring 2026.

#### *Cultivating Culture in the Community (Marketing, Community & Staff Engagement, and Events)*

- **Personnel & Onboarding** – Onboarded new part-time library assistant in the circulation department. Preparing materials for seasonal hiring for 2026.
- **Summer 2026**
  - Summer events lineup is complete.
  - Coordinated 2026 summer publication needs (posters, brochures, banners, exhibits) and transferred materials to the marketing firm for production.
  - Coordinated giveaway and promotional items associated with 2026 outreach.
- **Equipment & Signage** – Acquired new displays to support program promotion.
- **Staff Engagement** – Staff are coordinating subcommittee meetings associated with Strategic Committee efforts, including the Arts in Avalon and Local Business Engagement.

### Upcoming / Notes

- The Library will have a delayed opening on Wednesday, April 8, for water meter updates at the library/school facility.