

Highlights

- Congrats Mary Jo – 5 years with Avalon Library & History Center!
- Summer event coordination and promotion ongoing, including new and annual marketing efforts.
- Staff Training & Onboarding – seasonal and year-round
- AHC Resource Promo going well – June 2025 visits are nearly double June 2024 visits!

Areas of Focus

- Building Plans – Buildings & Ground Committee to reconvene in July to develop updated recommendations for Trustees following committee meetings.
- Staff Training – all staff assigned two JIF trainings for Q2 (No Tolerance Employment Practices & First Aid Essentials) and supervisors attended MEL Risk Management for Managers.
- Personnel
 - Completed onboarding and training for seasonal colleagues.
 - Reworked schedules for circulation department.
 - Coordinated with Personnel Committee to address various staff matters.
 - Preparing personnel recommendations for fall 2025.
- Capital Planning
 - New museum cases ordered, June 2025 – anticipated July/August.
 - Assorted Tech and FFE ordered, including replacement copier/printer June 2025 - anticipated July.
- Summer Marketing – Continued copy/proof process for new and annual publications, signage, advertising, and related items.

Strategic Goals

Strengthening Community Connection (Library & History Center use and facilities, Collections, and Digital Resources)

- Selection of Current History Center Projects
 - Preparation for summer events for all ages, including Mini Camps, lectures, and a visit from The Fabulous Greaseband.
 - Researching Revolutionary War soldiers' gravesites and biographical information with the idea of creating a self-guided CMC cemetery tour for Rev250 to potentially be shared with other local history groups.
 - Staff continued expanding biography information in the People section of PastPerfect, including obituaries.
- Summer Intern and Volunteers – The library welcomed 6 volunteers for summer 2025, the museum is onboarding a seasonal intern.
- Bookable Spaces – 116 reservations were made for the library's study spaces in June.
- Technology Services – Sharp increase in onsite Wi-Fi use, and growth in onsite printing vs. same time in 2024.

Cultivating Culture in the Community (Marketing, Community & Staff Engagement, and Events)

- June Outreach – Staff participated in community outreach at Community Connections and the Summer Solstice Festival.
- Spring into Summer – Staff coordinated events and support for a series of anchor events for the Spring into Summer initiative (Art & Authors, June Jam, Solstice Festival, etc.)
- Diller Home – Coordinating with the Diller Home to provide reading materials for summer campers.
- Resource Promotions Update – First month of the new resource promotion initiative – Avalon History Center. Successful so far - visitation at the museum nearly double June 2024 figures – 751 vs. 385 in 2024!