Avalon Free Public Library
Exhibit and Display Application

*This form, **including the Exhibit and Display Release**, must be submitted to and be approved by the AVAVLON FREE PUBLIC LIBRARY at least *6 weeks prior to the scheduled date of the event. A separate form is required for each date requested.*
**May be waived if space is available*

Name of Applicant: _____
Address: _____
Phone: _____ Fax: _____
Sponsoring Organization: _____
Address: _____
Phone: _____ Fax: _____
Purpose of Organization: _____

Exhibit and Display Information

Dates Requested: _____
Set-Up (day, date) _____ to Removal (day, date) _____
Reception Date and Time: _____
Purpose of Exhibit: _____
Exhibit/Display Requirements (Check all that apply.):
___ Main Reading Area ____ Periodical Reading Area_____
Conference Room (specify_____)
Other (specify) _____

Contents/Description (Please list number and type of items, etc. Library may require visual representation of layout. Attach additional sheets if necessary.):

_____

_____
I/We have received a copy of the Avalon Free Public Library Exhibits and Displays Policy, Procedures *and the Application and Release forms* and I/We agree to abide by all of the stated rules/regulations.
Name (print): _____
Signature: _____Date: _____
(Implies an understanding of, and agreement to abide by, the Avalon Free Public Library Exhibit and Display Policy and Procedures.)
AFPL APPROVAL: _____ Date:_____

Policy Adopted: February 6, 2009

Avalon Free Public Library
Exhibit and Display Release

I/We, the undersigned, hereby lend the following works of art or other material to the Avalon Free Public Library for exhibit/display purposes only. In consideration of the privilege of exhibiting/displaying them in the Library, I/We agree to hold harmless the Avalon Free Public Library for any damage, destruction, or theft of any item exhibited or displayed. I/We also agree that the Library shall not be held responsible for any injury incurred during the installation or removal of the exhibit or display.

Exhibition to be held in the (specify area of):_____

_____

From (specify dates):_____

_____

Brief description of materials exhibited/displayed:

Name (print): _____

Signature: _____Date: _____

Organization: _____

Address: _____

Phone: _____ email: _____

Policy Adopted: February 6, 2009